**Primary Assessment and Reporting Essential Agreement**

**September 2012**

Rationale: As a foundation we need to be able to ensure levels of achievement are accurate and consistent across all of our primary schools. For this to occur both school and foundation wide moderation processes need to be established to ensure consistency of judgment. The easiest way to facilitate consistency of judgment is through a common assessment and reporting framework.

Timing of Reports

* All primary schools will report electronically at least **2 times** a year
* All primary schools will report face-face at least 2 times a year

Report Format

* All primary schools will report on effort and achievement
* All primary schools will report on 4 levels of achievement *(Beginning/Consolidating/Meets Expectations/Exceeds Expectations)*
* All primary schools will use a combination of tick boxes and comment boxes **across the year** to report

Content of Reports

* For English and Maths all primary schools will report in Strands using relevant outcomes covered **on a timely basis (face-face or written)**
* All primary schools will report on Units of Inquiry on a timely basis (at least after every **third** UOI)
* All primary schools will report on Specialist subjects **at least once a year**
* All primary schools will include a pastoral comment **at least once a year**

Consistency of Judgment

* All primary schools will plan for school-wide moderation of English and Maths
* All primary schools will participate in foundation wide moderation of English and Maths

All primary schools are expected to follow this Essential Agreement from August 2013/14.