



Peak School



Annual Implementation Plan 2012-13

Prepared August 2012

<p>Endorsement by School Council</p>	<p>SIGNED <i>David Post</i> NAME: David Post DATE - 3rd of October, 2012</p>
<p>Endorsement by Principal, Peak School</p>	<p>SIGNED <i>Bill Garnett</i> NAME: Bill Garnett DATE – 3rd of October, 2012</p>

Annual Implementation Plan

GUIDING STATEMENTS (Philosophy and Objectives)

Key Strategies	Lead	Timeframe	Resourcing	Evidence	Status
International Mindedness Focus around definition	LMT led by BG	Term 1-3	Primary Advisor, School Community Members	Development of school wide definition of IM as part of the IB/CIS self study	
Review of Mission/Vision of statements	LMT led by BG	Term 1-3	Primary Advisor, School Community Members	Review value statements as part of IB/CIS self study	
Environment and sustainable development of framework	BG & TB	Term 1-3	Primary Advisor, School Community Members including students	Development of environment and sustainable framework (guiding statements and commitments)	

CURRICULUM

Key Strategies	Lead	Timeframe	Resourcing	Evidence	Status
Increase understanding of inquiry learning across the school community	LMT led by PS, Curric Coor, All staff	Term 1-3	Staff	A variety of workshops offered to parents on an ongoing basis throughout the year (focus on priority areas)	
Effective use of assessment including formative, feedback to students and the analysis and use of data	LMT led by BG & Ruth M	Term 1-3	Hattie PD, Curriculum advisors	Reporting to parents changes implemented and reviewed Effective use of assessment data to inform teaching and learning Evidence of assessment link to Hattie PD	
Curriculum development and mapping of English and ensure completion of Maths	BG/AA, Curric Coor	Term 1-3	First Steps, Curriculum advisor, supply costs	English and Maths curriculum coordinators meet when appropriate with teachers Staff meetings focus on maths, English and assessment	

LEADERSHIP AND GOVERNANCE

Key Strategies	Lead	Timeframe	Resourcing	Evidence	Status
Look to embed Performance Management model ensuring it links closely with the new teacher capabilities to enhance feedback to staff	LMT	Term 1-3	John Hattie PD, Teaching/Leadership Frameworks, appropriate supply costs	Performance Management framework introduced and reviewed	
Health and Safety committee to review and implement Health and Safety guidelines	BG	Term 1-3	Health and Safety Committee	Evidence that Health and Safety Committee has met regularly and reported to school council	
Involve all relevant stakeholders in IB/CIS self-review	LMT	Starts Term 1	School Community	IB/CIS review started and evidence of input from relevant stakeholders	

STAFF

Key Strategies	Lead	Timeframe	Resourcing	Evidence	Status
Explore and implement inquiry groups for staff (PLC) around curriculum development, assessment, inquiry and ICT	LMT	Term 1-3	ESF Advisors	Evidence of PLC being used and there is an obvious link to school priorities	
School Counsellor to be available for both children and staff (on a needs basis)	BG	Term 1-3	St John's Counsellor \$60,000 per year	Systems set up to ensure teachers and children have access to counsellor if and when necessary	

ACCESS TO LEARNING (student support)

Key Strategies	Lead	Timeframe	Resourcing	Evidence	Status
Appropriate staff to access resources/programs or online modules for gifted education	SEN Team	Term 1-3	Modules developed by ESF, online modules from NSW	Record of PD attended and measurement of impact noted	
Appropriate staff to attend CPD particularly around differentiation and inclusion	PS	Term 1-3	ESF PD days, IB workshops and other PD opportunities	Record of PD attended and measurement of impact noted	
SEN Team continue to work through relevant report recommendations	Mel and SEN Team	Term 1-3	n/a	Report findings inform SEN action plan and action plan reviewed regularly	

SCHOOL CULTURE AND PARTNERSHIPS FOR LEARNING

Key Strategies	Lead	Timeframe	Resourcing	Evidence	Status
Enhance levels of communication with parents with a particular focus on inquiry learning and reporting to parents	LMT	Term 1-3	n/a	Assessment policy reviewed and changes made. Completed document shared with school community including school council	
Review and modify assessment timeline and reporting to parents processes (conferences, meeting with parents, learning journals and learning journeys)	LMT and Ruth	Term 1-3	n/a	A wide variety of workshops are offered for parents regularly. Reporting to parents timeline finalised	
Further enhance leadership opportunities for children	BG and Tiph	Term 1-3	n/a	Children are exposed to a wide range of leadership opportunities	

OPERATIONAL SYSTEMS (Resources)

Key Strategies	Lead	Timeframe	Resourcing	Evidence	Status
Development of a learning technologies strategy	Craig H, BG and Mark Ellis	Term 1-3	Budgeted amount to replace capital items \$200,000	<p>ICT replacement plan completed</p> <p>Apple feasibility study completed and reported back to Council</p> <p>Needs assessment of ICT lab completed</p> <p>Continue CyberSafe 360 (digital citizenship) focus including workshops for parents and staff</p>	
Development of a facilities maintenance plan	BG	Term 1-3	n/a	<p>Evidence that the Finance committee has reviewed need for capital items plan and implemented if appropriate</p> <p>Astro Turf replaced following correct tender procedures</p>	